



KORAPUT MUNICIPALITY

*TENDER PAPER*

*FOR*

*HIRING OF VEHICLE*

KORAPUT MUNICIPALITY

*TENDER PAPER*

(FINANCIAL BID)

*FOR*

*HIRING OF VEHICLE*

# KORAPUT MUNICIPALITY

## DETAILED TENDER CALL NOTICE

Name of the Work	:	(1) Hiring of Vehicle- TUV300/BOLERO/Ertiga
E.M.D.	:	Rs.5,000/-
Agency	:	As per eligibility criteria
Period of Tender	:	1 (One) Year
Cost of Bid Documents	:	Rs.500/- (Rupees five hundred) only
Sale of documents	:	From 16.09.2019 up to 5.00 PM of 25.09.2019
Last date of Receipt of filled up bid documents	:	Up 5.00 PM of 26.09.2019
Date of Opening	:	4.00 PM of 27.09.2019

Signature of the bidder.

# KORAPUT MUNICIPALITY.

## FINANCIAL BID DOCUMENT

NAME OF WORK: **HIRING OF VEHICLE.**

Issued against DD No.

\_\_\_\_\_ /Dt. \_\_\_\_\_  
to \_\_\_\_\_.

Cashier, Koraput Municipality

# OFFICE OF THE KORAPUT MUNICIPALITY.

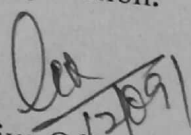
No. 3428

Date: 12/09/19

## QUOTATION CALL NOTICE

Sealed quotations/tenders are invited from interested reputed Local Travel Agencies/Tour Operators or private individuals for providing one nos. of Non AC/AC diesel driven TUV300/Bolero/Ertiga vehicle having sitting capacity 7 seated including driver, which shall conform to the terms & conditions (Annexure-II) for official use in Koraput Municipality office on monthly rent basis.

1. The Vehicle must be road worthy conditions, shall not be more than 3 years old from the date of initial registration & must have valid Regn. Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid driving license for driving light transport passenger vehicle & should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle & obedient in nature.
4. A sum of Rs. 5000/- shall be deposited S.D by the intending bidders in shape of D.D Bank Draft drawn in favour of the E.O, Koraput Municipality & submitted along with the tender as Security Deposit . After completion of the tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel & lubricants).
6. The vehicle must achieve a fuel efficiently of 12 KMs per ltr.
7. The details of make & Year of manufacture of the vehicle, Taxi Registration No. mileage (Kms covered per ltr.) & name of the Driver with Driving license No & Period of validity should be specifically provided in the general bid information to be furnished with the quotation (Annex-III).
8. Quotation completed in all respect should reach the undersigned on or before 5.00 PM of 26.09.2019 by POST /SPEED POST shall be opened on i.e 27/09/2019 at 4.00 PM in presence of the bidder or their authorized representatives before the Tender Committee under rules 361 of OMR-1953.
9. The application form of quotation containing General bid information & terms & conditions for Hiring of vehicle etc. will be available in the Koraput Municipality on payment of Rs.500.00 ( Rupees five hundred ) only from 16/09/2019 to 25/09/2019 up to 05.00 PM or can be downloaded from website [www.koraputmunicipality.in](http://www.koraputmunicipality.in) from Dt.16/09/2019 to dt. 25/09/2019. In case the application form is downloaded from govt. website, the applicant shall furnish a D.D for an amount of Rs.500.00 (Rupees five hundred) only towards cost of application along with the application.

  
Executive Officer,  
Koraput Municipality

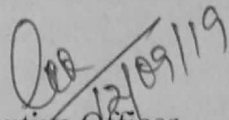


Memo No. 3429/2019

Dated the 12/09/19

Copy to the Addl. Dist. Magistrate, Koraput/P.D.DRDA, Koraput/P.D.DUDA/Koraput/Sub-Collector, Koraput./P.A., ITDA, Koraput/Tahasildar, Koraput/B.D.O., Koraput for information and necessary action with a request to publish this notice in their Notice board for wide publicity.

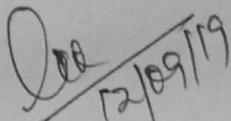
Copy to the Officer Notice Board for information of General Public.

  
Executive Officer,  
Koraput Municipality  
12/09/19

Memo No. 3430 /2019

Dated the 12/09/19

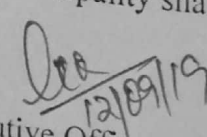
Copy submitted to the MIS Computer Programmer, Koraput Municipality for favour of information and necessary action with a request to hoist the tender in Official Portal for wide publicity.

  
Executive Officer,  
Koraput Municipality  
12/09/19

TERMS AND CONDITION FOR HIRING OF VEHICLES.

The following terms & conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

- 1 The hired vehicles, during period of contract, shall have all necessary valid MV documents such as –Valid Registration Certificate, Pollution Certificate Renewal from Time to Time ,Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. and D.L of driver available all the times. Koraput Municipality hiring the vehicle shall not be responsible for any damage /loss caused to hired vehicles or loss of life/injury made to any person or damage & any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
- 2 The hired charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption & lubricants as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricants, oil of engine, gear box & differential coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
- 3 It shall be the responsibility of the bidder to provide a good driver & the salary of the driver shall be borne by the owner.
- 4 In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
- 5 In case of the vehicle do not report regularly, the authority will be liberty to reject the agreement & may engage vehicle from other source.
- 6 The vehicle shall report for duty for minimum 26 days in a month.
- 7 In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- 8 Monthly hire charges & reimbursements towards cost of diesel (as per actual) & lubricants (as per Govt-norms) of selected bidder will be paid in every succeeding month, as far as possible within 15 days of submission of bill by the service provider & no advance payment will be made.
- 9 The vehicle shall not be more than 3 years old from the initial Regn & also in good running conditions during the period of contract.
- 10 If the services are found to be unsatisfactory, the Client shall give one month notice & terminate agreement.
- 11 In case the service provider intends to withdraw the services of his vehicle & terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service & termination of agreement.
- 12 If the bidder violates any of the terms of contract , Koraput Municipality shall forfeit the entire amount of S.D..

  
Executive Officer,  
Koraput Municipality  
12/9/19

**GENERAL INFORMATION OF HIRING VEHICLES.**

Annexure-III

1. Taxi Regd. No. of Vehicle-
2. Type of vehicle with AC-
3. Year of Manufacture-
4. Model-
5. Date of Registration-
6. Name & complete address of the vehicle-
7. Fitness certificate validity-
8. Permit validity-
9. Insurance validity-
10. Name & address of the driver-
11. DL No. & validity of the DL of the driver-
12. Proposed hire charge of the vehicle per month excluding fuel cost  
\_\_\_\_\_Rs. \_\_\_\_\_(In words) (Rupees \_\_\_\_\_  
\_\_\_\_\_) only.  
(Over writing entail upon rejection of the quotation.
13. Rate of fuel consumption /Mileage per 01 liter-
14. Contact number of quotationer-  
Land line \_\_\_\_\_.  
Cell Phone. \_\_\_\_\_.
15. Xerox copy of R.C. & Smart Card, Insurance Papers, Pollution free certificate,  
Driving Licence, Owners Identity Card Proof

Certified that, the information submitted above are true to the best of  
my knowledge and belief.

Seal & Signature of the Quotationer.